

# Reference Sheet for Wyatt 101

You can always return to the MAIN MENU by touching the **MAIN** button at the bottom center of the LCD control screen.

## Touch the LCD CONTROL PANEL to turn it on.

If tapped lightly, the panel may sometimes beep without performing the action. Touch firmly so that it beeps *and* highlights the desired button.

### VCR:

- Touch **PLAY A VIDEO CASSETTE** on the LCD panel.
- Turn VCR power on, and insert cassette tape. Playback will start automatically.
- Use LCD panel or remote to control VCR (e.g. stop, fast-forward, etc.).

### DOCUMENT PROJECTOR:

- Touch **PROJECT A DOCUMENT** on the LCD panel.
- Place document or object on document projector (located on the right side of the podium).
- Use LCD panel to manipulate view.
- Remove document or object from projector surface before shutting down.

### MICROPHONE:

- Touch **JUST TALKING** on the LCD panel to use podium and/or wireless mic.
- Adjust microphone volume using **VOC** button on LCD panel.

### SLIDE PROJECTORS:

- Touch **PROJECT 35mm SLIDES** on the LCD panel.
- Touch **ON** under each projector you want to use.
- Place carousel trays on projectors in the back of the room.
- Use LCD panel or remote control to move forward and backward among slides, and to focus the image.

### COMPUTERS:

- Touch **PROJECTION CONTROL** on the LCD panel.
- To use and project the Macintosh computer, touch the **MAC CMP** button. Ensure computer is on.
- To use and project the Dell computer, touch the **PC CMP** button. Ensure computer is on.
- To use and project a laptop you have connected to the bundle on the podium, touch the **LAP CMP** button. Turn on computer after connecting it.

When you are done, it is critical that you return to the MAIN MENU and select

## FINISHED PUT AWAY

TO ADJUST ROOM LIGHTING: Touch **ROOM** on the LCD panel, and use the **SCN** buttons lined up on the right. The top button is more lighting, and the bottom is less. You can shut off all the lights by touching **OFF**.

If it is not receiving a signal, the lamp in the data projector on the ceiling will turn off after ten minutes. To turn it back on, switch to a running device, and the signal will "wake up" the projector.

### Getting Additional Help

For immediate help, call the OIS Helpdesk x8585.  
For problems with tables, chairs, chalk, heating, lighting, etc., contact Facilities Services x3231.